

Information Booklet for Parents



Marist Catholic School Herne Bay

82 Kelmarna Avenue, Herne Bay, Auckland

Phone: 09 376 7173

Email: office@maristschool.co.nz

Web: www.maristhernebay.school.nz

2024 Terms and Holidays

Term	Start Date	Finish Date
1	Tuesday 30th January	Friday 12th April
	<i>6th February - Waitangi Day 29th March - 2nd April - Easter</i>	
2	Monday 29th April	Friday 5th July
	<i>31st May - Teacher Only Day 3rd June - King's Birthday 28th June - Matariki</i>	
3	Monday 22nd July	Friday 27th September
	<i>23rd August - Teacher Only Day</i>	
4	Monday 14th October	Friday 13th December
	<i>28th October - Labour Day</i>	

2023-2025 Board of Trustees

Simon Morgan
Jonathan Hardy
Laura Tuohey
Aimee Simons
Loraine Elliott
Carmel Turnbull
Edwin Rozells
Katherine Bartlett
Sarah Gleeson

Parent Representative
Parent Representative
Parent Representative
Parent Representative
Proprietor's Representative
Proprietor's Representative
Proprietor's Representative
Staff Representative
Principal



2023 PTA

Kirsty Perrett
Rebecca Hardy
Anna Higgins
Tracey Rodgers
Felicity Morgan
Anna Walker
Maylynn Rozells
Sose Sofele

Secretary
Treasurer
Communications
Pastoral Care



2024 Staff

Sarah Gleeson
Sharon Menezes
Katherine Bartlett
Melissa Down
Mary Jisen
Katherine Bartlett
Misa Wells
Paul Heslin
Tawnee Sowman
Melissa Down
Kiri Purdie (Term 1/2)
Julianne Song (Term 3/4)
Joanne Linklater
Katherine Kelly
Patsy Littlewood
Hannah van Schie
Natalie Henson
Ben Keeley
Supriya Prasad
Amanda Keppel
Richard Stevenson

Principal
Deputy Principal, Team Leader (Yr 0-2), SENCO
Director of Religious Studies
Team Leader (Yr 3-6)
Austin Teacher (Yr 0-1)
Bernard Teacher (Yr 1-2)
Cleary Teacher (Yr 3/4)
Cleary Teacher (Yr 3/4)
Chavoin Teacher (Yr 5/6)
Chavoin Teacher (Yr 5/6)
Chavoin Teacher (Yr 5/6)
Chavoin Teacher (Yr 5/6)
Reading Recovery Teacher
Classroom Release
Classroom Release
Teacher Aide
Teacher Aide
Teacher Aide
Teacher Aide
School Office Administrator
Caretaker



Parent Information in Alphabetical Order

Absences / Attendance

- Please notify the school of your child's absence by phone, website, email or via the school app by 9.15am.
- For absences that are not reported by 9.15am the school will contact parents by text message. If no response is received the child will be marked as truant.
- A medical certificate is required for absences of 3 days or more.
- It is essential that students arrive at school between 8:30-9am to enable them to be organised for the school day.
- If a student will be absent for holiday, travel, or similar reasons during term time, please seek permission in writing (via email) from the Principal.

Addresses and Telephone Numbers

- Please ensure that the school is advised of any change of address, telephone number or email address.

Accidents / Illness

- In the event of any accident/illness requiring medical attention, parents or the alternative emergency contact will be contacted.

Allergies

- We have children at school with life threatening food allergies. Staff are trained to deal with an emergency but we do ask for your help in reducing the risks.
- All students are asked not to bring sandwiches or bars containing nuts or nut snacks to school.
- Students are asked to be careful with their food and not share their food with other students.
- Cakes or treats for sharing are not to be brought into school on birthdays.



Assemblies

- Assemblies are held fortnightly on Fridays at 2.15pm with classes rostered to lead. Assemblies provide an opportunity for the school to pray together and provide classes an opportunity to share their learning with the school community.

After School Care Programmes

- MAP (Marist Afterschool Programme) operates after school care from the Marist Catholic School Hall.
- MAP provides quality childcare in a safe and fun surroundings. The friendly staff are passionate about working with children and are trained in behaviour management techniques, first aid and activity planning/delivery.
- The programmes are focused around sports, cooking, art and craft activities; as well as structured 'free-time' after a busy day at school.
- If you would like to know more about MAP's programme contact the school office.

Board of Trustees

- The Board meets 2 or 3 times each term at 6.30pm in the staffroom. Dates of meetings are advertised in the School Newsletter and the Week Ahead, you are welcome to attend.

Behaviour Plan

- The highest level of respect and consideration of others is expected at all times in the classroom and playground. Teachers model and reinforce this expectation.

SCHOOL RULES

1. Do to others as you would want them to do to you
2. Respect yourself, other people, property and the environment
3. Always show our values in all you say and do
4. Always try your best



5. Leave valuables at home and be responsible for your own property

PREVENTING ISSUES IN THE PLAYGROUND

1. Two teachers are on duty in the playground. Teachers praise positive behaviours and help to manage disagreements and upsets. Teachers follow up by informing the classroom teacher who will follow up where necessary.
 - Play-fighting is not to be tolerated in the playground
 - Tackling games only to occur with an adult coach present
2. Peer Mediators (Yr6 leaders) are rostered on duty each break time. As well as checking the Friendship Seat and mediating when needed, they look for students doing things the Marist way and write the child's name on a raffle ticket. Two students are drawn out at Friday's Assembly for a badge for their good behaviour.

THE CLASSROOM

Teachers put in place systems that promote self-management and have well defined consistent guidelines so that children know what is expected of them. Using the school rules, classes formulate their own class treaty. Therefore taking ownership of what they are doing.

BE SAFE! BE STRONG

Marist Catholic School Herne Bay has zero tolerance of bullying.

Bullying is defined as deliberate and hurtful behaviour which is repeated over a period of time, and demonstrates behaviours such as:

- Deliberate hitting, biting or kicking, threatening, coercion
- Name calling, insults, put downs or racist, homophobic, transgender, sexual remarks, sending harmful digital communications
- Taking and/or destroying another person's property
- Spreading rumours or nasty stories
- Continuous exclusion from groups, leaving out of games

If you are bullied at school

- Report it to a teacher who can help
- Choose good friends to play with
- Play in the appropriate places
- Try not to react – walk away and join some other children. See the buddies or duty teacher.
- Try to speak up and stand up for yourself e.g. by saying in a strong voice 'Stop it, I don't like it'
- Try saying 'NO' and walking away

If you see bullying at School

- Be an upstander not a bystander - take responsibility – speak up and stand up for the person being bullied. Can you solve this problem?
- Support the victim to tell a Year 6 Buddy Mediator or teacher
- Be kind and supportive by showing our values

For Parents

- At home practise the steps above with your child to develop assertion skills
- Advise children to tell a staff member about bullying incidents
- Encourage children to take positive action, not retaliation
- Model appropriate behaviour
- See your child's teacher in the first instance if you feel the steps haven't resolved the issue. The matter may then be referred to our Deputy Principal as per 'Dealing with Complaints' Policy

Internet Safety – Websites to Visit

www.wiredsafety.com www.cyberkids.co.nz www.police.govt.nz/service/yes/nobully

Bicycles & Scooters

- Students from Year 4 - 6 may independently ride bicycles/scooters to school. Year 0-3 students may ride bicycles/scooters to school with an adult. Safety helmets must be worn. Bicycles and scooters are to be left in the bicycle rack for the duration of the school day. Students must not ride on school grounds.



Building Names

- **Austin** - Sister Austin (Veronica Pearl Woodbury) was born on April 28th, 1904. Was one of the first Marist Sisters to set foot in New Zealand. She was one of the pioneer sisters who started our school.
- **Bernard** - Mother Bernard was born in County Sligo, Ireland, on May 13th, 1883. In 1927 Sr Bernard, together with Sister Austin were sent to begin the first house in New Zealand. She was one of the pioneer sisters who started our school and our school's first principal.
- **Kostka** - Sister Kostka was born 9 July 1897 in Sydney. In September 1928 she moved to NZ to begin Marist Catholic School, Herne Bay with Sr Austin and Mother Bernard.
- **Cleary** - Father Henry William Cleary born 15 January 1859 in County Wexford, Ireland. First Parish Priest at Marist Catholic School and sixth Roman Catholic Bishop of Auckland from 1910 to 1929.
- **Chavoin** - Sister Jeanne-Marie Chavoin born on 29 August 1786 in the village of Coutouvre, France. The founder of the Marist Sisters order.
- **Cronin** - Msgr Paul Cronin was born in Ponsonby on September 9, 1929. Msgr Cronin was educated at Trinity Street School, Herne Bay, and Marist Brothers in Vermont Street before moving to Wellington for his secondary education at St. Patrick's College, Silverstream. He was a long standing Parish Priest in Ponsonby and died peacefully 19 December 2010 in his armchair at Ponsonby presbytery, watching or dozing in front of TV, after a full Sunday's ministry.



Charter

- The School Charter is revised annually, adopted by the Board of Trustees and forwarded to the Ministry of Education.
- Copies of the Charter are available for perusal from the school office or on the website.

Communication of Issues or Queries

Following the below procedures for addressing issues or queries will ensure that matters are dealt with in a timely, and fair way.

1. Parents/caregivers are encouraged to discuss any concerns they may have with their class teacher after making an appointment for a mutually acceptable time outside of normal class hours.
 2. If a parent needs to discuss an issue further, their next port of call is their child's team leader.
 3. Should an issue or concern require further investigation, support or follow up, parents then can discuss this with the Deputy Principal.
 4. The Principal is informed at all stages through this process and will work towards a solution should the above processes need further investigation.
- All written complaints received by the school will be acknowledged, investigated and the findings reported back to those concerned.
 - All complaints will be treated seriously, sensitively and confidentially and every endeavour will be made to find a satisfactory resolution.
 - Parents and caregivers are not to approach or confront other children about any issues or concerns they have – this is always to be dealt with through the teaching staff.

Enrolments

- Catholic children receive preference of enrolment at Marist Catholic School. Pre-enrolment of all children is essential and this includes siblings.
- An Application for Enrolment form is to be completed and lodged with the school prior to August of the year before the child turns 5.

Fees and Voluntary Contributions

- School fees and voluntary contributions are invoiced at the start of the year and then monthly thereafter.
- Payment of fees and contributions can be made in one lump sum, per term, or by regular automatic payment.



- Annual fees and contributions are structured as follows:
 - Compulsory Attendance Fees
 - \$516.00 Compulsory Catholic Schools Office Attendance Dues
 - Voluntary Financial Contributions
 - \$50.00 Special Character Contribution
 - \$342.00 General Purpose Contribution
 - \$80.00 Building Contribution (per family)
 - \$150.00 Activities Fee
 - \$25.00 Family Assistance Fund Contribution
 - **TOTAL** **\$1,163 (first child); \$1,058.00 (additional children)**
\$ 1,163.00 per year first child (or \$290.75 per term)
and \$1,058.00 additional child (or \$264.50 per term)
- If you wish to pay by direct credit our account details are:
 ASB 12 3019 0483173 50.
 This account is for fees and voluntary contributions only.
- Please find more information regarding our fee/contribution structure and purpose for each charge contribution in the separate information sheet on our website entitled 'Fee and Contribution Explanation'.



Health and Safety

The school is conscious of its responsibility for the Health and Safety of all members of our school community while they are on the school premises. We ask that parents:

- Report hazards to the school office.
- Respect the concern about the sharing of food which may cause allergic reactions and be harmful to others.
- Ensure your children bring hats with the Marist logo to school each day in Terms 1 and 4.
- Drive carefully into the lower car park when dropping off or picking up children and escort children across the car park.

Homework

- Homework is relevant to the students' needs. Homework may include – reading with or to a parent, spelling and maths.
- Yr 3 – Yr 6 students are invited to take part in the Marist Values Challenge.
 - These Values Challenges give opportunities for students to engage in a wide range of activities catering for different learning styles and passions with a focus on service and outreach.
 - Although optional, parents find these challenges a great way to engage with their children in out-of-school learning activities.
 - Children work towards handing in one challenge a term.
 - Those who complete the four challenges across the year will receive an achievers badge at the end of the year.
 - The Values Challenge booklets are given out early in Term 1.
- The Values Challenge will see us (students, parents, school) living our Mission, 'Quality learning opportunities, with Jesus Christ as our guide'.



Houses

- All members of a family will be assigned to the same House on entry to school
- The school office can advise what house your child/ren have been allocated to

Sports House:	<u>Cana</u>	<u>Galilee</u>	<u>Jordan</u>	<u>Bethlehem</u>
Colour:	Red	Green	Yellow	Blue

- House points are given in class and at break times to children displaying the values
- House points are gathered weekly and shared at Friday assemblies.
- Sports events will be enjoyed in house groups where points can be accumulated.
- The House Cup is given out annually to the winning house for the year at the End of Year Prizegiving.

Internet

- All students must sign the IT Digital Citizenship Guidelines for digital technology use and have signed permission of a parent/caregiver before using the internet at school.

Irish Dancing

- Katherine Kelly comes into school and teaches Irish Dancing during Tuesday lunchtime on a user pays basis. If you are interested please contact Katherine on katkelly.walton@gmail.com

Jewellery

- No jewellery may be worn other than plain ear studs (one in each ear), a watch and small religious or cultural necklace under the school uniform. Hair adornments such as fancy clips, beads etc, are not part of the uniform. Girls may wear ribbons or bands in the school colours.
 - Smart watches can be used as watches as long as the other abilities of this watch are disarmed.

Jump Jam

- Weekly Jump Jam (exercise to music) sessions are held on the turf every Friday morning at 9am. Jump Jam leaders learn and lead the school in these sessions.

Kapa Haka

- Whaea Liv comes into school and teaches Kapahaka twice a week
 - Year 2 - 4 = Tuesday 12:30-1pm
 - Year 5 - 6 = Wednesday 8-8:30am

Lewis Eady Music Lessons

Lewis Eady Music School offers user pays instrumental music lessons at Marist Catholic School Herne Bay on Fridays. Group or individual tuition is available on keyboard, guitar, ukulele, singing, recorder, strings, woodwind and brass should there be sufficient demand. Lewis Eady also offers beginner programmes - **Blast-off** is a one term test-drive of ukulele, recorder and keyboard and is a great way to get started. To enrol for lessons with Lewis Eady tutors, and for more information on the instruments and programmes offered, please visit www.lewiseady.co.nz

Lunches

- Lunches can be purchased/ordered via the Ezlunch link on our website

Newsletter

- The school newsletter is published fortnightly on a Wednesday and emailed out.

Our Pepeha

Ko Maungakiekie te maunga
Ko Waitematā te moana
Ko Ngāti Whātua te iwi
Ko Ōrakei te marae
Ko Katorika Marist te kura
Tihei mauri ora



Policies and Procedures

- These are available for perusal from the school office and on the school website.

PTA

- The PTA usually meets once a term.
- Dates of meetings are published in the School Newsletter and the Week Ahead.

Pastoral Care Plan

At Marist we have a Pastoral Care Plan which aims to ensure that staff, students and parents feel they are well known, safe, valued, happy and respected.

The Pastoral Care Plan encompasses our Behaviour Plan, ensures high standards of teaching and learning are maintained, acknowledges that relationships are important and an atmosphere of trust amongst all stakeholders is foundational to effective community engagement.



Parent Help

- Parents are encouraged to become involved in the life of the school.
- Keep an eye out for requests for parent help through newsletters and emails throughout the year both in classrooms and PTA events.

Prayer

- Prayer is an important daily practice at Marist. Each room has a prayer centre as a focus and students take turns to bring home the class prayer kete.
- Whole school meets for prayer each Monday morning at 9.00am.
- Staff pray and reflect together each Friday morning at 8.00am.
- The reflection room is available for students and parents in the administration building.

Punctuality

- Children need to be at school between 8:30-9.00am, this enables them to prepare for the school day.
- Latecomers disrupt classes and this is often during prayer time or when instructions for the day are being given.



Reporting to Parents

Term 1 – Parent/Student/Teacher Goal Setting Conferences

Term 2 – Mid-Year Report sent home

Term 3 – Parent/Student/Teacher Conferences

Term 4 - Written Summative Report

- An online booking system will be advertised to the school community for the Parent/Student/Teacher conferences

Stationery – Ordering Online

2024 Stationery lists are available online on the school website. You have the option to either print the list and purchase from a retail outlet, or order and pay online with Office Max and have the stationery delivered to your door or to school. If you do not wish to order from Office Max you do not have to, so long as you order the items as listed.

If you decide to order online:

1. Open the school website <http://www.maristhernebay.school.nz/>
2. Click on the 'Parent Info' tab' then 'Stationery' tab. This will open up the OfficeMax website
3. Click 'Start' and enter the first name and surname of your child (there is **no** need to enter a student ID number).
4. Select your child's room name from the drop down box entitled 'Year Level'
5. Click 'Stationery' which comes up underneath the appropriate room number
6. Click 'View Requirements' at the bottom right of the screen
At this point you are welcome to print and seek the stationery, or continue on to shop online.
It is a good idea if you are seeking to purchase stationery items from another source (particularly in Years 1 to 2 classes) to simply purchase standard items rather than 'flash' or branded pencils etc as many items will be collected by the teacher at the start of the year to become part of a class kit for use at a later date in the year when required.
7. If you decide to proceed and order online, you have the option of de-selecting items you already have (eg, book bags) when ordering so you are not locked in to purchasing all items online.

If you have any questions about ordering stationery for 2024 please don't hesitate to ask.

School Hours

8:30am	Classrooms open
9:00am	Bell - class programmes begin
11:00am	Morning Interval
11:30am	Bell - class programmes continue
1:00pm	Lunch Interval
1:45pm	Bell - sports gear away and tidy up grounds
1:50pm	Bell - class programmes continue
3:00pm	Bell - classes dismissed



School Trips

- The Junior and Senior teams will organise relevant school-trips related to topics of inquiry across the year. The cost of these is paid for through the 'Activities' component of your school account.
- A permission slip giving consent for all such trips will be sent home at the beginning of the year and needs to be signed by a parent.

School/Parish Mass

- School/Parish Masses are held early in Terms 1 and 3 at Sacred Heart Church, Vermont Street, Ponsonby.
- School Masses during the week are at Our Lady of Perpetual Help, Herne Bay at 9.30am.
- End of Year Mass is held at Vermont Street on an evening in late Term 4.
- Details will be advertised in the School Newsletter.
- Students attend all masses wearing school uniforms.

Sneaky Snack

- At around 10am each day all students across the school have 'Sneaky Snack' which is a mini break to eat a small snack which should be a piece of fruit or a vegetable cut up.
- Please ensure your child comes with this small snack either in their lunchbox or a separate small container.

Special Character

Our Purpose as a Catholic School:

A school's purpose is to develop students' holistically - intellectual, physical, cultural, emotional, social and moral potential and with these Catholic schools also focus on the spiritual and religious dimension.

[Essential characteristics of authentic Catholic school education](#)

The first educators of students are their parents. The Church's role is the second educator or supporter of the parents. The Church established Catholic schools where the knowledge the students gradually acquire of the world, life, and person is illumined by faith. These Catholic schools are overseen by the Diocese Bishop (Bishop Steve for Auckland). This is because the Church has all authority over what is doctrine of the Church and the bishops must ensure that this occurs, this then guides the teaching, values and focus of Religious Education for Catholic Schools.

The primary function of Catholic Schools is to transmit Catholic truths and Catholic values, however, it is important to note that Catholic Education is not to be confused with Religious Education. Catholic Education is about ensuring that encounters with Christ are frequent throughout the day and not just for certain subjects. For example, in a Catholic School the use of the school values when dealing with behaviour management is clear. These school values enhance the teaching of right and wrong to form the human person to achieve his or her potential and to contribute to the good of society.



Catholic Character:

The Catholic Character actually provides the framework within which the whole school curriculum is delivered; it is, in fact, integral to everything that takes place in the school, or on behalf of the school, and its community.

Our Special Catholic Character: Means we live and teach the values of Jesus, through Mary.

These values are expressed in the Scriptures and we teach them in our general school programme, integrated across curriculum areas, in Religious Education, prayer and liturgy.

Our Mission:

Committed to excellence in education while thinking, feeling and acting in the way of Mary.

Our Vision:

With the loving, faith-filled support of their whanau, school and parish, our Marist tamariki reach their potential and encounter Christ in all they do.

Our Charism:

The word charism describes the essence and flavour of our school.

Marist Catholic School's charism is embedded in the school's founding religious order (Marist Sisters), school motto, and values that are important to us as a community and inspire us to be examples of Jesus, through Mary in the world today.

- Firstly Mary is at the centre of our school charism.
- We then pay tribute to the Marist Sisters who founded our school in 1928.

We teach the values of Mary in all that we do, but we also have explicit times at the beginning of each term where we unpack the charism for our students.

There are three aspects to our Charism teaching each term - Values, Mary and founders

Charism Timetable

	TERM 1	TERM 2	TERM 3	TERM 4
	Our Charism	Whanaungatanga	Manaaki	Aroha
BUILDINGS		Year 0-2 = Bernard Year 3-4 = Cleary Year 5-6 = Chavoin	Year 0-2 = Austin Year 3-4 = Kostka Year 5-6 = Cronin	
Mary	<ul style="list-style-type: none">● Year 0-2 - Images of Mary● Year 3-4 - Stories of Mary● Year 5-6 - Qualities of Mary			<ul style="list-style-type: none">● Year 0-2 - Images of Mary● Year 3-4 - Stories of Mary● Year 5-6 - Qualities of Mary

Marist Catholic School charism is also at the centre of our behaviour management, modelling our behaviour from Mary.

Our Special Motto: With God to Love and Serve

We are all God's beloved children and there is no distinction between us here and those out there. God is holding the whole world in his hands –and sometimes those hands look like ours – or ours look like his. We look to God to open our eyes, to see how he is working in the world, and to respond to God's call to find our true vocation in the love and service of God.

Marist Values

Whanaungatanga Te Ara o Maria - Relationships and Belonging in the way of Mary

'Mary treasured all these words and pondered them in her heart' Luke 2:19

- A focus on acceptance and tolerance of others.
- Building relationships through listening, respecting others, showing humility and making connections to build a sense of belonging.





Aroha Te Ara o Maria - Loving in the way of Mary

‘Mary said, ” Do whatever he tells you.” John 2:5

- Looking deeply into the essence of a person
- Loving others through empathy, respect, tolerance, understanding differences, forgiveness and compassion. As well as our own identity.



Manaaki Te Ara o Maria - Respecting in the way of Mary

“I am the Lord’s servant,” Mary answered. “May your word to me be fulfilled.” Luke 1:38

- Respect: Mana (the dignity) Aki (to raise up)
- We want to be mana enhancing in the way we interact with others.
- Bringing out the best in each other so everyone can reach their potential
- Displaying care and compassion to others, not only in our interactions but also through service/outreach and collaborating with others.

Sport

- Students’ sport and fitness is part of our curriculum.
- Year 5 and 6 students participate in Inner City School sports events usually twice each term. Students have the opportunity to participate in external competitions such as touch, basketball and netball.

Uniform

- Uniform supplier, Elizabeth Michael situated 65 New North Rd, Eden Terrace.
- Correct school uniform consists of:

MCSHB Boys Uniform

	Uniform Items	Description
Summer uniform (Terms 1 & 4)	Shirt	• MCSHB White and blue striped, short-sleeved shirt, with red trim & school monogram
	Shorts	• MCSHB Navy shorts
	Jersey	• MCSHB Navy jersey with red trim and school monogram
	Hat	• MCSHB Navy bucket hat with school monogram
	Shoes	• Black sandals (eg Roman sandals, McKinlay sandals) • No socks
Winter Uniform (Terms 2 & 3)	Shirt	• MCSHB White and blue striped, long-sleeved shirt, with red trim & school monogram
	Shorts	• MCSHB Navy shorts (as per summer uniform)
	Jersey	• MCSHB Navy jersey with red trim and school monogram (as per summer uniform)
	Shoes	• Black winter shoes • MCSHB Navy knee-length socks with red stripe
Sports Uniform (All year)	Shorts	• MCSHB Navy dri-fit shorts
	Top	• MCSHB Navy dri-fit top, with school monogram. • Trim should reflect house colour which student has been allocated to
	Shoes	• Sports shoes
	Socks	• White ankle socks
Optional Items	School Jacket	• MCSHB Navy jacket with school monogram
	Winter Hats	• Navy beret or woolen cap

MCSHB Girls Uniform

Uniform Items	Description	
Summer uniform (Terms 1 & 4)	Shirt	<ul style="list-style-type: none"> MCSHB White and blue striped, short-sleeved shirt, with red trim, navy tie & school monogram
	Culottes	<ul style="list-style-type: none"> MCSHB Navy culottes
	Jersey	<ul style="list-style-type: none"> MCSHB Red cardigan with school monogram
	Hat	<ul style="list-style-type: none"> MCSHB Navy bucket hat with school monogram or straw hat with blue ribbon
	Shoes	<ul style="list-style-type: none"> Black sandals (eg Roman sandals, McKinlay sandals, Mary-Janes) No socks
Winter Uniform (Terms 2 & 3)	Shirt	<ul style="list-style-type: none"> MCSHB White and blue striped, long-sleeved shirt, with red trim, navy tie & school monogram
	Culottes	<ul style="list-style-type: none"> MCSHB Navy culottes (As per summer uniform)
	Jersey	<ul style="list-style-type: none"> MCSHB Red cardigan with school monogram (As per summer uniform)
	Shoes	<ul style="list-style-type: none"> Black lace-up shoes, Mary-Jane sandals (or similar). Navy knee-length socks or navy stockings/woolen tights
Sports Uniform (All year)	Shorts	<ul style="list-style-type: none"> MCSHB Navy dri-fit shorts
	Top	<ul style="list-style-type: none"> MCSHB Navy dri-fit top, with school monogram. Trim should reflect house colour which student has been allocated to
	Shoes	<ul style="list-style-type: none"> Sports shoes (only to be worn with sports uniform)
	Socks	<ul style="list-style-type: none"> White ankle socks
Optional Items	School Jacket	<ul style="list-style-type: none"> MCSHB Navy jacket with school monogram
	Winter Hats	<ul style="list-style-type: none"> Navy beret or woolen cap

- Students must wear the correct uniform at all times.
- Uniforms should be clean and tidy and well presented.
- No jewellery permitted. Only stud earrings are allowed to be worn.
- Hair is to be a natural colour only.
- Long hair is to be kept tied back by the wearing of a blue or black hair tie.
- Nail polish is NOT allowed.
- Any under garments (e.g. singlets) should not be seen under the uniform.
- Sports uniform is to be worn by all students for physical education sessions.