



# MARIST CATHOLIC SCHOOL

## PROCEDURE: **Storage & Use of Hazardous Substances**

All staff, including caretakers and cleaners, use safe practices when storing or using hazardous substances.

- Users always read the label and/or safety data sheet (SDS) and follow the safety instructions.
- Hazardous substances are only handled in areas with appropriate ventilation, using appropriate personal protective equipment (PPE), such as rubber gloves, safety glasses, lab coats, overalls, etc.
- All hazardous substances are stored securely in appropriate areas separate from incompatible substances.
- All hazardous substances are stored in their original containers with appropriate labelling and identification.
- An easily accessible and up-to-date inventory is kept of all hazardous substances stored and handled at the school. The inventory covers the location, quantity, and types of hazardous substances. This information is available to school and emergency services. Safety data sheets are kept with the inventory.
- Spills are dealt with promptly and appropriately.
- First aid supplies are available on-site.
- Disposal of hazardous substances complies with the Hazardous Substances (Disposal) Regulations 2001.
- No food or drink is allowed where hazardous substances are handled or stored, including storage in a fridge.

Students have no access to hazardous substances.

### ***Pesticides and herbicides***

Pesticides and/or herbicides are used at school as a last resort after consideration of less hazardous weed or pest management. They are used according to the label instructions and/or safety data sheet (SDS) and with appropriate personal protection.

Where possible, pesticides and herbicides are used outside school hours and preferably in the school holidays or weekends to minimise any danger to students and other members of the school community.

### ***Legislation***

- Health and Safety at Work (Hazardous Substances) Regulations 2017
- Hazardous Substances (Disposal) Regulations 2001

### ***Resources***

- Ministry of Education: [Hazardous substances on school sites](#)
- [Hazardous Substances Toolbox](#)